

Please enter the number of points into the green rectangle to the left of the criteria that you select to assign to the application.

**Applicant Name** \_\_\_\_\_  
**Reviewer Name** \_\_\_\_\_

TOTAL SCORE: 0 out of 32

FINAL RECOMMENDATION

**Exhibit A approved use:**

This section to be completed by Claire West for the Fiscal Agent's reference.

suggested funding amount  \$—

average score from compiled

	Excellent	Acceptable	Emerging	Insufficient
<b>Applicant Information</b>	<ul style="list-style-type: none"> <li>Section is complete and thorough. All components are filled in with full details. (3 Points)</li> </ul>	<ul style="list-style-type: none"> <li>Section is complete. (2 Points)</li> </ul>	<ul style="list-style-type: none"> <li>Section is mostly complete but missing one component. (1 Point)</li> </ul>	<ul style="list-style-type: none"> <li>Section is missing more than two components. (0 Points)</li> </ul>
<b>Project Description</b>	<ul style="list-style-type: none"> <li>Description is very clear, concise, and easy to understand, and clearly depicts the need the project will address with relevant data. (4 Points)</li> </ul>	<ul style="list-style-type: none"> <li>Description depicts the need for the project well with limited data and more words than necessary. (3 Points)</li> </ul>	<ul style="list-style-type: none"> <li>Description depicting the need is somewhat clear but is not supported by data. (2 Points)</li> </ul>	<ul style="list-style-type: none"> <li>Description of need is hard to understand, verbose, or uses jargon. (1 Point)</li> <li>Section is missing. (0 Points)</li> </ul>
<b>Project Details</b>	<ul style="list-style-type: none"> <li>Project outcomes or activities align with Exhibit A and address constraints of community. (4 Points)</li> </ul>	<ul style="list-style-type: none"> <li>Project elements align with Exhibit A, but do not take into consideration the needs or constraints of the community. (3 Points)</li> </ul>	<ul style="list-style-type: none"> <li>Project tangentially but not directly related to Exhibit A. (2 Points)</li> </ul>	<ul style="list-style-type: none"> <li>No explicit relationship between project and Exhibit A. (1 Point)</li> <li>Section is missing. (0 Points)</li> </ul>
<b>Budget: Sustainability of the project</b>	<ul style="list-style-type: none"> <li>Evidence presented demonstrates that project or its impact can be sustained locally beyond grant period. (4 Points)</li> <li>Budget is attached, appears appropriate for the project, and shows evidence of financial sustainability. (3 Points)</li> </ul>	<ul style="list-style-type: none"> <li>Project is temporary, designed to end when grant ends, or some effort to secure commitment beyond grant period is indicated. (3 Points)</li> <li>Budget is attached and shows minimal evidence of financial sustainability. (2 Points)</li> </ul>	<ul style="list-style-type: none"> <li>Proposal includes no financial plan following grant period to support future project activities. (2 Points)</li> <li>Budget is attached but does not show evidence of financial viability or appears inappropriate for the project. (1 Point)</li> </ul>	<ul style="list-style-type: none"> <li>Proposal does not demonstrate project sustainability during or following the grant period. (1 Point)</li> <li>Budget is not attached. (0 Points)</li> </ul>
<b>Collaboration Efforts</b>	<ul style="list-style-type: none"> <li>Project plan leverages or contributes to existing infrastructure or precedents. Design appears scalable or replicable. (3 Points)</li> <li>If the program is new, it is not offered elsewhere in the community or is a novel approach. If the program is established, it has evidence of need and success behind it. (3 Points)</li> </ul>	<ul style="list-style-type: none"> <li>Project plan overlooks or fails to mention important connections to relevant work by others could complement and not duplicate other work in the community. (2 Points)</li> <li>If the program is new, it is offered elsewhere in the community. If the program is established, it has evidence of need behind it. (2 Points)</li> </ul>	<ul style="list-style-type: none"> <li>Project isolated from related work and duplicates effort. Funding for this project can be found through other channels. (1 Point)</li> <li>The project is new or existing. (1 Point)</li> </ul>	<ul style="list-style-type: none"> <li>No effort to research the need or determine existing resources is present. (0 Points)</li> <li>It is unclear whether the project is new, novel, or existing. (0 Points)</li> </ul>
<b>OUTCOMES: monitoring &amp; assessment to evaluate project</b>	<ul style="list-style-type: none"> <li>Comprehensive and systematic plan created for evaluating impact of the work, and effort to evaluate and modify in the future. (4 Points)</li> <li>The project goals and corresponding outcomes are stated clearly. (4 Points)</li> </ul>	<ul style="list-style-type: none"> <li>Good understanding of anticipated specific results or success, but plan lacks some details about monitoring methods. (3 Points)</li> <li>The goals of the grant are clearly stated but there lacks some specificity in what is measurable in outcomes. (3 Points)</li> </ul>	<ul style="list-style-type: none"> <li>Somewhat of a monitoring plan to ensure a clear focus on goals and that the action plan is executed. (2 Points)</li> <li>The stated goals and outcomes are vaguely stated or lack correlation. (2 Points)</li> </ul>	<ul style="list-style-type: none"> <li>Very limited or no monitoring for evaluating impact of the work in achieving grant goals. (1 Point)</li> <li>The goals do not align with the need stated. No outcomes are described. (1 Point)</li> <li>Evaluation plans missing or unusable. (0 Points)</li> </ul>