

Southwest Colorado Council of Governments
September Board Meeting Minutes
Thursday Sept.29, 2022 FLC Innovation Center Main Ave. Durango

Board Members

Andrea Phillips - Town of Pagosa Springs (remote)
Willy Tookey - San Juan County
Gloria Kaasch-Buerger, Town of Silverton (remote)
Olivier Bosmans, City of Durango
Katie Sickles -Town of Bayfield
Ashleigh Tarkington, Town of Bayfield
Matt Salka, La Plata County

Staff

Laura Marchino - Region 9 EDD
Brian Rose, Region 9 EDD
Shak Powers, Region 9 EDD
Shirley Jones, Region 9 EDD
David Liberman, Attorney

The meeting was called to order at 1:30 pm.

A. Board Introductions

B. Public Comment

There was no public comment.

C. Approval of Agenda

Commissioner Salka made the motion and Willy Tookey seconded the motion to approve the agenda. The motion passed with all in favor.

D. Consent Agenda

- 1. July 29, 2022 Board Minutes**
- 2. August 11, 2022 Executive Committee Minutes**
- 3. Financial Statements**
- 4. CIRSA Liability Insurance**
- 5. SW Center for Independence Letter of Support for 5310 Funds**

Willy Tookey made a motion to approve the consent agenda items as presented. Matt Salka seconded. Laura Lewis Marchino asked whether Vice Chair, Willy Tookey could sign the CIRSA agreement as he was present at the meeting. Chair Andrea Phillips agreed, and the motion passed unanimously.

E. Discussion Items

1. Draft 2023 Budget

The draft budget was distributed and reviewed. Income was reduced to just grant income that will remain under the SWCCOG as either a DOLA grant or an open grant. All staff has transitioned under Region 9 and a few programs will also move under Region 9.

Andrea Phillips asked if the budget needed to be approved. Laura Lewis Marchino asked for additional time to make sure nothing was missed and to have a better estimate of expenses. Shirley Jones explained that they were aligning the SWCCOG and Region 9 chart of accounts and are using QuickBooks for the COG budget until they can transition. The SWCCOG funds will be shown in the Region 9 budget as a Fund with additional links to the details.

2. Integration with Region 9

Jessica Laitsch's leaving has been really tough in terms of losing our historical knowledge of all things COG and placed a huge burden on Shirley Jones in trying to learn their financial systems and make sure bills are paid and items invoiced. Laura Lewis Marchino has taken on the current grant reporting and board administration duties. To keep you updated, we have received no pushback on the new dues from area governments though more outreach by the Executive Director is needed. We have confirmed our current auditor to do a partial year audit if needed for under \$7,000 but the changing of the fiscal year will need to be delayed into 2023. Staff continues to work on making the SWCCOG as simple an organization as possible and only administer DOLA grants. All open grants will remain under the SWCCOG until closed. We will need an updated services agreement between the COG and Region 9 and David Liberman is working on a draft to bring to both boards by the end of 2022.

3. Transfer of SWCCOG fiscal agency programs to Region 9

There are at least five grants and four open programs (SWIMT, All Hazards, CARO, SJRCD) that are in various stages of transitioning under Region 9. CARO and SJRCD are moving under Region 9 and new All Hazard and SWIMT grants will be under Region 9, if possible, but old grants remain under the SWCCOG until closed. The SWCCOG is also administering the SWTPR, Transit and RHA. The SWTPR and Transit are moving under Region 9, but the RHA will likely find another administrator by the end of the year (that was their intent). Laura Lewis Marchino wanted to make sure the Board was ok with the proposed movement of programs under Region 9 as much as possible. CARO and SJRCD are in the process of moving. There was no objection from the Board.

F. Decision Items

1. Broadband Dark Fiber Maintenance Fund

The Board was made aware at the last meeting that there is a separate COG bank account with about \$19K that is for SCAN fiber maintenance. The SWCCOG also receives funds from dark fiber leases and is not putting those funds into the broadband account but has been utilizing them for operations. Staff believes that there is about \$65K received annually and recommends putting in all broadband funds into the separate account to be used for broadband purposes only. **Ashleigh Tarkington made the motion to put all dark fiber lease income in the broadband account for broadband specific**

purposes beginning in the last quarter of 2022. Willy Tookey seconded the motion which passed with all in favor.

2. Contract with 2210 to manage SCAN fiber

The SWCCOG owns 144 strands of fiber between a carrier neutral location (CNL) at CR G and Hwy 491 into the 2210CortezData Center in Cortez (about six miles). 2210Cortez a fiber data center is interested in managing that fiber and sharing any revenue leases. There was discussion of the contract which included edits from David Liberman, attorney. Laura Lewis Marchino asked for approval to work towards a contract and whether the SWCCOG should keep any strands in reserve. There was additional discussion that the SWCCOG might need to do a fiber audit as we are unsure what fibers are the SWCCOGS and even how much is available to lease and in what location. The intent would be that any income goes into the Broadband fund. **Oliver Bosmans made the motion and Ashleigh Tarkington seconded working towards a contract with 2210 and keeping 4 strands of fiber in reserve for the SWCCOG. The motion passed with all in favor. Andrea Phillips asked for the final copy to be distributed to the group.**

3. SCAN network asset towards letter of credit for NTIA regional broadband grant*

Laura Lewis Marchino provided an update regarding the application and a required letter of credit for 25% of the grant amount. No bonding was allowed. Region 9's Board approved moving forward to pursue a letter of credit. Brian Rose provided an update as well. Region 9 staff is requested, that if needed, and if legal, would the SWCCOG be willing to transfer ownership of the SCAN Network if needed to Region 9 as collateral for the project. There were several questions and some discussion, but the group understood that there was no other possible applicant for this grant. **Oliver Bosmans made the motion that the SWCCOG explore the potential of transferring SCAN broadband asset to Region 9 if needed for the required letter of credit. Matt Salka seconded, and the motion passed with all in favor.**

4. Revised SWCCOG Bylaws

The revised SWCCOG Bylaws were distributed along with a memo identifying all the Colorado Statutes and duties that the SWCCOG as a government entity will need to provide. Andrea Phillips thanked David Liberman for all the provided information. Though there are no changes to the fiscal year, the SWCCOG Board responsibilities were reduced and the representatives and alternates for each government entity would be on both the Region 9 and SWCCOG boards. This will allow for one meeting though business will be divided into SWCCOG and Region 9 business. Oliver Bosmans asked about the mix of elected and staff representatives. Laura Lewis Marchino responded that it was up to each government, but many appoint one elected and one staff member. **Ashleigh Tarkington made the motion to approve the revised Bylaws. Willy Tookey seconded the motion. The motion passed with all in favor.**

5. **50/50 Revenue Split**

The SWCCOG Board has requested exploration of the current 75/25 revenue sharing. The split was based on that the governments matched 25% of the SCAN build and the 75% would go to the SWCCOG. Laura Lewis Marchino reported that the COG is bringing in about \$65K a year in dark fiber leases. She spoke with Region 10, and they recommended a 50% split which was similar to other areas in the state. With several of the group who were interested in this discussion not in attendance, **the group decided to table this item until the next meeting, as there were unanswered questions regarding the income potential of the SCAN and what was owned by the governments.**

6. **December 2022 and 20223 meeting dates**

Staff proposed quarterly meeting dates for 2023 that aligned with the Region 9 Board of Directors, plus an additional meeting in late November or early December to approve the budget. Those dates are the fourth Thursdays of the month (January 26, April 27th, July 27th, and September 28th). Executive Committee meetings will be held quarterly. **Willy Tookey made the motion to approve the proposed meeting dates. and Ashleigh Tarkington seconded, and the motion passed with all in favor.**

G. **Reports**

1. **Grant Updates** – A memo was provided in the Board packet.

2. **Project Manager Report (Transportation/transit, Broadband and Housing)**

Shak Powers provided an update on his broadband activities and housing activities via PowerPoint. He discussed housing strategies such as identifying “orphaned” subdivisions and getting utilities, looking at recruitment of a housing manufacturer. There will also be pursuit of IJA infrastructure funding to try to solve some of our funding needs with housing. Oliver Bosmans discussed some of high concern and Matt Salka asked about looking to coordinate south to New Mexico companies. There was a lot of discussion.

H. **Member Updates**

Silverton – Gloria Kaasch-Buerger reported on the new adopted Master Plan. They had around 350 people participate in the 2-year process and are excited about the results. The Town purchased 1.25 acres of land for housing and will annex it to the Town. They received funding for the land purchase and to hire a Housing Coordinator. Fall colors are in full swing.

San Juan – Willy Tookey discussed that sales tax down from last year, but still up from previous years. There is a Ballot issue to amend the lodging tax to allow for funding of affordable housing and healthcare. Forty percent of the lodging tax will still be used for tourism marketing. The budget season is underway.

Bayfield- Ashleigh Tarkington reported that the Town has annexed a ton of property and is looking at both new affordable housing and commercial developments. They need to get a new traffic light for commercial development. That project is being engineered and will eventually be a two light stop town.

Durango – Olivier Bosmans said the Council accepted the audited financial reports and is starting on the budget process. They are working with the County on Purple Cliffs and seeing a lot of emails and engagement regarding the homeless situation. He mentioned a presentation on nationwide connectivity and discussed opportunities to use bike trails to also include fiber. He mentioned the old rail lines from that could be used for trails between Durango and Mancos, extended to Cortez and even up north. The Trails to Mesa Verde Project plans to connect Mancos to Mesa Verde and Cortez was mentioned. Mary Monroe is a good source of information, and we don't want to continue to miss opportunities to connect communities.

La Plata – Matt Salka talked about the Commissioners work on reviewing the Land use code and working with the S. Ute Tribe, Archuleta County and LPEA on the Hwy 151 broadband grant. They have hired Ken Fellman, an attorney, to help them draft an IRU agreement. The regional weather station project has received 3 bids so looks promising to move forward. Purple cliffs closes tomorrow, and he agreed with Councilor Bosmans that there is a lot of feedback. He also said the County is receiving a lot of input regarding San Juan Basin Public Health leaving Archuleta County.

Pagosa Springs – Andrea Phillips said that they are working to build a 98-unit workforce housing project as a public-private partnership with a developer. The initial site received a lot of pushback so forced them to look at another site costing \$500K. They are also looking to address problems with their sanitation collection system. The Town contracts with a Sanitation District and collects and transports waste 7 miles by pipe to the treatment facility where it is processed, and the town is charged a fee. The Town definitely need infrastructure money as the system experienced near failure last summer. The Town's Sales tax shared equally with Archuleta. They are currently at 4% and asking for a 1.5% increase with 50percent of the increase to go towards roads. The Pagosa Springs CDC group is working on marketing for the sales tax initiative. Archuleta County is also looking to stand-up its own Health Department.

I. Adjourn

The meeting adjourned at 2:39 pm.

Minutes submitted by Laura Lewis Marchino

Southwest Colorado Council of Governments Meeting
Wednesday December 7, 2022, 1:30pm
Region 9 Offices- 135 Burnett Drive Durango and Zoom

Board Members

Andrea Phillips - Town of Pagosa Springs
Willy Tookey - San Juan County
Gloria Kaasch-Buerger, Town of Silverton
Matt Salka, La Plata County
Drew Sanders, City of Cortez
Katie Sickles -Town of Bayfield

Staff

Laura Marchino - Region 9 EDD
Stephani Burditt, Region 9 EDD
Shak Powers, Region 9 EDD
Shirley Jones, Region 9 EDD
Tiffany Brodersen, Region 9 EDD

Guests

Vernon Knuckles, City of Cortez
John Whitney, Sen. Bennet's Rep.

I. Board Introductions

The meeting was called to order at 1:44 pm by Laura Lewis Marchino. The group reviewed the reports section of the agenda, until Vice Chair Willy Tookey joined the meeting at 1:57 pm and official business began.

II. Public Comment

John Whitney stated that the appropriations bill should be approved before the end of year. There is a possibility that it will get extended, but the Senator is hopeful of the Omnibus package passing. This would include funding that impacts the SWORD group and the Shred Act which will help fund \$17 million to recreation on federal lands. The Senator is also working on a National Conservation Area (NCA) for Dolores with Representative Boebert. He is waiting on several big grants to help fund Hwy 160 projects.

III. Approval of the Agenda

Laura explained that the agenda notes replaced the memos from previous packets. **Gloria Kaasch-Buerger made a motion to approve the agenda as presented. Drew Sanders seconded, and the motion passed unanimously.**

IV. Consent Agenda

- a. September 29, 2022, Board Minutes
- b. November 30, 2022, Financials
- c. Resolution #22-01 to Post Public Notices of Board Meetings

Drew Sanders made a motion to approve the consent agenda items as presented. Matt Salka seconded, and the motion passed unanimously.

V. Discussion Items

a. Strategic Plan Update

The Strategic Plan was included in the packet. The last update was April of 2022, and the majority of plan items are completed or in progress. Region 9 is updating their 5-year Strategic Plan in 2023 and will be including the COG integration in the effort including key COG programs.

b. Board Member Transition

All COG member governments have been outreached regarding the Region 9 and COG Boards integrating and explaining that the members and alternates will serve on both Boards. Several governments have already assigned their Members and Alternates and others are waiting until January 2023. It was noted that the SWCCOG election of Officers will be held January 26, 2023, and the TPR elections will be in February.

c. RHA Transition Completed

As of November 17, 2022, the RHA has moved under the La Plata Economic Alliance. The Alliance's top priority is housing in La Plata and should be a great fit.

d. Year-end Budget Amendments

Per government requirements, no government can have negative income in government funds. Staff believes no amendments are needed. It was noted that the 2022 Actuals-to-Date show a negative \$26,651.05 but Shirley explained that there are some All Hazards accounts receivables that weren't entered before the end of November but that it will be a positive number by the end of the year. It was noted that budget expenses are lower than anticipated.

VI. Decision Items

a. SWCCOG Policy Transition

Staff is requesting the SWCCOG Board allow for the utilization of Region 9 policies where there are duplicative policies in order to streamline activities. This includes the procurement, travel, and letters of support. David Liberman was consulted and said that this would be agreeable as long as the policies don't go against the SWCCOG bylaws, articles of incorporation, or the government requirements of the SWCCOG. It was noted the staff is more familiar with Region 9 policies and they are shorter and require less Board approval. Per request Laura will create a list of polices for both organizations to identify duplication and which policies are applicable and additional review might be needed individually. The Board would prefer to update the policies to Region 9's policies and add back SWCCOG ones as needed. **Matt Salka made a motion to approve staff to use Region 9's policies as appropriate. Katie Sickles seconded. The motion passed unanimously.**

b. Auditor Cost Proposal

The SWCCOG will be doing a full year audit and the proposed cost from Hinton Burdick (Region 9's current auditor) is \$7,500 and Haynie and Company (SWCCOG previous Auditor) quoted at \$7,900. Currently there is not a contract in place for Haynie and Company. The Executive Committee agreed to use Region 9's auditor at the partial audit amount of \$6,000 when we thought we could integrate the financials, but due to the change the Board will need to reapprove. The Board asked what staff would prefer; staff would prefer to use the Region 9 auditors, Hinton Burdick to get them familiar with the COG programs before the merging of the audit next year. **Drew Sanders made a motion to approve the Hinton Burdick \$7,500 audit bid as presented. Matt Salka seconded, and the motion passed unanimously.** The \$7,500 was already included in the budget.

c. 2023 Budget Approval

The SWCCOG budget for 2023 was provided in the packet and included historical information for the past three years. Staff believes this accurately reflects the programs and amounts under the SWCCOG moving forward. Highlights included: no staff costs and several programs have been transferred from the COG; the dark fiber leases may need to be adjusted based on a decision later in the agenda; and new grants include All Hazards, SWIMT team and the Carrier Neutral Location broadband grant from DOLA. It was noted that the budget was cleaned up to remove line items with zero activity for three years. There are several grants and projects with zero balances because they either closed out or no funding is anticipated in 2023. The goal is to reduce the SWCCOG footprint over time to just have DoLA grants going forward. It was asked what percentage the Dark Fiber Leasing was used for this budget; it is based off the actuals from 2022. It was noted that 25% of the total is split primarily between Pagosa Springs and the City of Durango. The City of Durango splits their percentage with La Plata County. **Drew Sanders made a motion to approve the 2023 SWCCOG budget as presented. Katie Sickles seconded, and the motion passed unanimously.**

a. Services agreement with Region 9

Region 9 has a current services agreement with the SWCCOG for services during the transition. With the integration of the organization underway and moving forward with a single board, updated bylaws and reducing the SWCCOG organization footprint, an updated agreement is needed moving forward. The agreement that was drafted by David Lieberman was provided in the packet and is currently being reviewed by the Region 9 attorney (Tyler Denning). It was noted this agreement will need to stay in place until the SWCCOG has no remaining funding. **Gloria Kaasch-Buerger made a motion to approve this new contingent on the Region 9's attorney review and recommended changes. Willy Tookey seconded, and the motion passed unanimously.**

b. 50/50 fiber share

Information regarding the current dark fiber leasing included current income and how that would change going from 75% to 50% was included in the packet. The SWCCOG Board tabled action regarding the current 75/25 revenue at the last meeting pending more

information. The split was initially based on the fact that the governments matched 25% of the SCAN build and the 75% was funded by the SWCCOG. Laura Lewis Marchino reported that the COG is bringing in about \$65K a year in dark fiber leases which provides about \$16,250 divided among participating governments. The 50/50 split will increase the amount to around \$32,500 assuming there no additional fiber leases. Staff consulted with Region 10, and they recommended the 50% split which was similar to other areas in the state. There was also discussion that the current \$110 per mile per line lease is higher than current industry standard and when the dark fiber leases are renegotiated, that may need to be adjusted. Several contracts are expiring in the next year. In general, there will be little change in revenue even going to the 50/50 split and moving forward, the SWCCOG's portion will be put in the restricted broadband fund. If the middle mile grant is received, dark fiber leasing will also need to be determined based on ownership and match. If approved, this will be reflected in the 2023 budget. It was clarified that the fiber leases are owned y La Plata County, City of Durango, Town of Bayfield, Archuleta County, and the Town of Pagosa Springs. There is hope that more people will be leasing soon. Region 9 will be negotiating with the ISP providers instead of the governments. It was noted that with the new grant Region 9 has to own the fiber for 10 years and that some of the governments aren't interested in managing the leases. It mentioned that SWCCOG provided limited oversight and maintenance. There was concern about the counties getting into bidding wars with other counties pricing agreements and a point of contact is still needed. The new grant will allow for hiring of a Technical position and a fiscal/admin partner position. It was mentioned that Mark Garcia's questions were based upon building the Broadband fund for future match and maintenance, but the change in percentage was not significant. Laura mentioned that the 3rd quarter billing was paid by ½ of those invoiced that delays the government payouts. Staff will bring this back to the Board once it has obtained the industry average for the per mile line lease amounts and can recommend changes. **Matt Salka made a motion to change the dark fiber lease to 50/50 beginning in 2023 as presented. Drew Sanders seconded. The motion passed unanimously.**

VII. Reports

a. Activities Report

A written report was provided.

b. Broadband Report

A written report was provided.

c. Grants Update

A written report was provided.

d. Regional Project Manager Report (Housing and Transportation)

A written report was emailed.

VIII. Community Updates

Silverton – working on building 10 modular townhomes and creating wetland ordinances. If anyone one has samples of their ordinances, please send to Gloria.

San Juan County – The county is snowing and quiet. Revenues continue to be up even with tourism dropping some post-COVID. A new Commissioner will be joining in January. It was asked how the ski area development was going; they are reviewing the Master Plan for all parks including the expansion of Kendall Mountain.

La Plata County – Hwy 151 project will be discussed at the meeting in the second week of January to work out details with all four parties and sign IRU's. Received the CNL grant. Attended the CBO Broadband Legislation Introduction webinar. Seeking endorsement requests for area governments and both Tribes to send to Gov. Polis and the Attorney General to express concerns with the Arcadia and Zayo red tape with CDOT. There is an EPA meeting today and raised concerns about land going from Sunny Side Mine to San Juan County; just making sure everything is complete to avoid regulations in the future. Working with CCI on a landfill bill to get signed by the Governor.

Bayfield – Finished first interview with DOLA on Cinnamon Heights Housing Project for \$2.8 million. Hoping the Town will be asked to apply. The engineering is almost complete, but they are still working on a replat with the other property owners. There is another potential infill annexation to create less holes throughout the community. Lots of residential developer and commercial intersection applications.

Cortez – Increased density to increase contractors' ability to build. There was a zoning rule where duplexes could only be three units so now it is four. Air Services are working out well and seem full. Working on Airport improvements with a county partnership to improve the road leading to the airport. Working on water issues- one with Ute Mountain Ute to get water from Lake Nighthorse to Tribal lands. Close to contracting out the broadband throughout the city without the city incurring any additional expense.

Pagosa Springs – Trying to get a housing project going but is currently on hold. A study reviewed the connection between supply and demand for short-term rentals (STR) and the housing needs in the community allowing for a defensible fee (\$150 per month for workforce housing) to be applied to STR if allowed; waiting on a court case to get overturned to determine the outcome. Applied to be a Main Street Community through DoLA. Looking at supporting communities with the plastic bag fee to make it fun and educational. McCabe Creek

construction has been stopped for winter and won't start again until Spring. Approved the Town budget yesterday.

Region 9 – Region 9 has asked the governments to select one representative and one alternate to serve on both the Region 9 Board and the SWCCOG Board. Each Board will have elections and Region 9 staff will need to know who is being appointed prior to January 26, 2023.

IX. Adjourn

The meeting adjourned at 3:03 pm.

Minutes submitted by Stephani Burditt

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DRAFT

SW Colorado Council of Governemnts
Profit & Loss
January through December 2022

	<u>Jan - Dec 22</u>
Ordinary Income/Expense	
Income	
4010 - Grants - Admin	183,057.13
4020 - Grants - Program	163,140.73
4090 - Membership Dues	142,231.00
4176 - Charges for Service	42,625.02
4190 - Reimbursed Expenses	29,205.24
4400 - Fee for Service	19,800.00
4910 -Dark Fiber Leases	59,888.50
Total Income	<u>639,947.62</u>
Gross Profit	639,947.62
Expense	
5101 - Allocated Salary & Burde	587.40
5109 - Payroll Expense	2,549.41
5109 - Payroll Expenses	430.27
5110 - Wages	60,344.19
5120 - Payroll Taxes	3,447.36
5130 - SUTA	85.62
5135 - Retirement Expense	9,266.21
5140 - Workers' Comp Insurance	1,545.26
5150 - Health Expense	12,431.42
5335 - Grant Expense	402,755.88
5337 - Grant Project Reimburse	3,453.05
5410 - Rent Expense	5,800.00
5510 - Travel Expense	3,997.32
5512 - Meeting Expense	348.34
5515 - Legal Fees	10,963.13
5520 -Advertising and Promotion	636.75
5525 - Audit Fees	7,150.00
5527 Internet/Computer/Software	22,064.75
5530 - Telephone Expense	90.00
5540 - Memberships/Subs	1,090.00
5545 - Bank Service Charges	130.60
5550 - Supplies	371.34
5556 - Professional Liability	3,959.15
5560 - Miscellaneous	1,190.00
5565 - Equipmment Rental	2,920.50
5640 - Other Consulting Fees	148,871.00
Total Expense	<u>706,478.95</u>
Net Ordinary Income	-66,531.33
Other Income/Expense	
Other Income	
1310- Interest	1.47
Total Other Income	<u>1.47</u>
Net Other Income	1.47
Net Income	<u><u>-66,529.86</u></u>

SW Colorado Council of Governemnts
Balance Sheet
As of December 31, 2022

	<u>Dec 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Alpine ending 6297 Checking	25,883.15
Alpine ending 7883 Money Fund	19,505.56
Total Checking/Savings	<u>45,388.71</u>
Accounts Receivable	
Accounts Receivable	49,655.49
Total Accounts Receivable	<u>49,655.49</u>
Total Current Assets	<u>95,044.20</u>
TOTAL ASSETS	<u><u>95,044.20</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2001 - Payroll Liabilities	2,637.50
Total Other Current Liabilities	<u>2,637.50</u>
Total Current Liabilities	<u>2,637.50</u>
Total Liabilities	2,637.50
Equity	
Opening Balance Equity	135,577.88
Unrestricted Net Assets	23,358.68
Net Income	-66,529.86
Total Equity	<u>92,406.70</u>
TOTAL LIABILITIES & EQUITY	<u><u>95,044.20</u></u>

Region 9 Policies Procedures as of 1.2023	SWCCOG Policies as 1.2023
*Accounting Policies 7.21	ADA policy draft
*Accounting Procedures Manual 2020	Board Code of Ethics
*Employee Manual	Capitalization Policy
*Loan Policy Statement	COVID Policy
360 degree evaluation	Data Breach Policy draft 2019
Electronic Communication	Disposal of SWCCOG Property Policy 2014
Board – Code of Ethics	Equipment Use – All Hazards
Board – Directors Receiving loans	Fiscal Management Policies – Adopted?
Board -Operating Cash Flow	Fraud Policy Draft
Board Travel Reimbursement	Fund Balance Policy 2015
Borrowed Funds Maximum	Legislative Review Committee Policy
CDAP Guidelines	Letters of Support
Economic Development Group Funding Guidelines	Public Notices Resolution 22-17
Cost Policy Statement	Purchasing Policies 2016
Credit Card	Remote Participation Policy
Cyber Security	SCAN Policy
Direct Cost Update	SWCCOG Grant Management Guide 2022
Confidentiality Agreement – Updated 12.22	SWCCOG Personnel Policy 2015
Conflict of interest	SWCCOG Procurement Policies
Donated Sick leave	Work from Home Policy draft
Grant and Technical Assistance	
Guidelines for Staff training	
Guidelines Misc income	
Implan	
Investment Policy	
Letters of Support	
Media Policy	
Merit and Bonus Pay	
Personal Vehicle use	
Personnel Record Retention	
Procurement 620	
Public Notices Resolution 22-17	
Region 9 and SWCCOG Check Policy 22	
Retention Policy	
Telecommuting agreement	
Teleworking Policy	
Updating contacts	
Valuation of Equity	

- -Comprehensive document including identified policies
- Policies in red will not be used moving forward as either a draft or Region 9 has a similar policy